

**ORILLIA PUBLIC LIBRARY BOARD**

**MINUTES OF MAY 26, 2021 MEETING**

A regular meeting of the Library Board was held via Zoom commencing at 3:32 p.m.

PRESENT – BOARD – K. Seymour, Chair; C. Seiberling-Spriggs, Vice-Chair; E. Chwilkowska; M. Edwards; D. Elder; R. Greenlaw; P. Hehn; G. McCorkell; R. Stevens; D. Watson

STAFF – S. Campbell, Chief Executive Officer  
K. Absalom, Director of Information Services  
M. Wilkinson; Director of Children’s & Youth Services  
T. Chatten, Recorder

ABSENT –M. Ainsworth

**CONVENING OF THE MEETING**

Call to Order – K. Seymour called the meeting to order. Congratulations to M. Wilkinson on her new role as Director of Children’s & Youth Services.

**Approval of the Agenda**

*MOTION #2021:30*

*Moved by D. Elder, seconded by C. Seiberling-Spriggs that the Orillia Public Library Board approve the Agenda of the May 26, 2021 meeting. CARRIED*

**Disclosure of Pecuniary Interest and General Nature Thereof** – None

**CONSENT AGENDA**

From the CEO Report D. Watson asked if the Circ relief staff member is being compensated while on placement; there was no money budgeted or no grant obtained to do so as the limitations of Covid reduced available options.

Board members expressed positively on the “Nothing Changes” presentation.

CYS won second prize for their TD Summer Readers program last year, winning prize funds to be used for this year’s programming.

The Library has received a grant courtesy of the Community Foundations of Canada (CFC) with financial support through the Healthy Communities Initiative. P. Hehn suggested consulting with the Age-Friendly Advisory Committee to make information available on their website.

*MOTION #2021:31*

*Moved by D. Watson, seconded by M. Edwards that the Consent Agenda of the May 26, 2021 meeting be adopted. CARRIED*

## DISCUSSION AGENDA

### BUSINESS ARISING FROM THE MINUTES

Increase in Budget for e-Resources – A report was prepared for Board information and discussion, showing a continued demand for e-resources into the next quarter.

*MOTION #2021:32*

*Moved by D. Watson, seconded by R. Greenlaw that the Orillia Public Library Board approves the use of the Book Sale Reserve Fund (56-6-3220-0846) to allocate \$10,000 in funds to be used to increase access to e-resources during the ongoing pandemic restrictions.*

CARRIED

### REPORTS OF BOARD COMMITTEES AND REPRESENTATIVES

Finance Committee – Monthly statements for April 2021 were presented for Board review and discussion.

*MOTION #2021:33*

*Moved by G. McCorkell, seconded by C. Seiberling-Spriggs that the Orillia Public Library Board receives the April 2021 Financial Statements as presented.*

CARRIED

Policy Committee – The Committee has been reviewing the fines policy with options to eliminate some or all fines. The Committee will report on revenues and accountability by customers to be brought to the June meeting with options for discussion. The 300's section (Objectives and Services) of the Policy Manual has also been reviewed with a list of recommendations for Board information.

OLS Representative – D. Watson provided a report for Board information and discussion following a recent virtual meeting on April 28, 2021.

### NEW BUSINESS

#### Print Donation to Local History

*MOTION #2021:34*

*Moved by R. Stevens, seconded by P. Hehn that the Orillia Public Library Board accepts the donation from J. Fecht of the framed limited-edition print of the Lakehead University Orillia Campus for inclusion in the Library's Local History collection and permanent art collection, with a thank you letter to J. Fecht from the Board.*

CARRIED

Staff Professional Development Day – A report was prepared for Board information and discussion, also recommended as part of the Service Review and mentioned at OLS meeting.

*MOTION #2021:35*

*Moved by D. Watson, seconded by M. Edwards that the Orillia Public Library Board approve a one-day Library closure in October 2021 to provide a dedicated training and development day for all staff.*

CARRIED

Amendment to Policy 8.830 – A report was prepared for Board information and discussion with updates.

*MOTION #2021:36*

*Moved by D. Watson, seconded by G. McCorkell that the Orillia Public Library Board approve Policy 8.830 – Materials Limits / Loan Charges / Late Charges in “Rules and Regulations” be amended as presented. CARRIED*

ANNOUNCEMENTS

Newly hired CEO Bessie Sullivan will be attending the June Board meeting.

Adjournment at 4:09 p.m. moved by R. Greenlaw, seconded by R. Stevens.

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BOARD CHAIR

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CHIEF EXECUTIVE OFFICER